

Survey Covering Letter

Dear Sir / Madam,

I am aPupil who wishes to carry out a survey on..... . I am completing this survey as a Continuous Assessment requirement.

May you please hand out the questionnaires to your classes and give them 10min to complete them. This is an anonymous survey. Please tell them to take this seriously as it is of vital importance to show true results. Please also remind them to tick in the appropriate columns. Furthermore, please do not answer any of the pupils' questions as this might change their true results.

If you have any queries about the survey or any feedback please do not hesitate to email me at It would be gladly appreciated if you could ,as promptly as possible, return these to your school receptionist and I will fetch them from the office.

If any of the pupils have any comments they would like to give, please can you tell them to write it at the bottom of the questionnaire.

If the school or any teacher would like to see any of the results please email me and I will gladly email you the results.

Thank you very much of your time,
